**AFOMP Annual Council Meeting, 2013, Singapore**

**Minutes of Meeting**

**Venue : Level 4, Cancer Centre,, Singapore General Hospital, Singapore**

**Time :** 12:30 – 3:30, December 13, 2013

**Present :**

Yimin Hu, *President (Voting Delegate of China, and replacing Huang Yaoxiong and Jianrong Dai)*

Howell Round, *Secretary General and PDC Chair (Voting Delegate of New Zealand)*

Tae-Suk Suh, *Vice President (Korea,replacingBoe-Young Choe and Youngyih Han)*

Anchali Krisanachinda, *Treasurer (Voting Delegate of Thailand)*

Kwan-Hoong Ng, Past *President (Voting delegate Malaysia)*

Kiyonari Inamura, *FC Chair (Japan)*

Shigekazu Fukuda, *Education and Training Committee Chair (Voting Delegate of Japan)*

Arun Chougule, *Scientific Committee Chair (India, replacing K Munjal)*

Tomas Kron, *(Voting Delegate of Australia, replacing Stefan Eberl and Simon Downes)*

Masahiro Endo*, (Voting Delegate of Japan)*

Hajime Monzen*, (Japan, replacingMunefumi Shimbo)*

Freddy Haryanto, *(Voting Delegate of Indonesia)*

Challapalli Srinavas, *(Voting delegate of India)*

Kuppusamy Thayalan, *(India, replacing S D Sharma)*

James C L Lee*, (Voting Delegate of Singapore)*

Norberto Abella Jr., *(Voting Delegate of Philippines)*

Kanchan Adhikari, *(Nepal, replacing Pradumna Chaurasia))*

Agnette Peralta*, (Philippines)*

Minh Bui Hoang, *(Vietnam)*

Nguyen Tan Chau, *(Vietnam)*

Cao Huu Vinh, *(Vietnam)*

Supriyanto Pawiro, *(Indonesia)*

1. The Minutes of the 2012 Council Meeting and the reports:
2. President's report
3. Treasurer's report
4. Secretary General's report
5. Report by Chair: Education & Training Committee
6. Report by Chair: Professional Development Committee
7. Report by Chair Science Committee
8. Report by Chair: Funding Committee
9. Report by Chair: Honors and Awards Committee
10. Report on 12th AOCMP in Chiang Mai, December 2012
11. Report on 13th AOCMP in Singapore, December 2013

were taken as read, and not discussed.

1. Progress Report on 14th AOCMP, 2014

Report was presented by James Lee (Singapore). The conference was successful with over 250 delegate while only 150 were expected.

1. Report on 14th AOCMP.

Delegates from Vietnam presented their proposal to host 14th AOCMP and the ensuing arrangemnts made thus far. There was some discussion about signing of the Memorandum of Understanding.

Motion by Tomas Kron (Australia)

“AFOMP accepts the Vietnam bid to hold the 2014 AOCMP conference with the condition that VAMP will sign the Memorandum of Understanding and that the text is not changed and the decision must be sent to the President or Secretary General of AOCMP by 20 December 2013”.

Passed.

It was noted that the Memorandum of Understanding would also be signed by Nguyen Truong Son, Director of Choray Hospital, Vietnam. The meeting was in agreement with this.

1. Bids to hold 15th AOCMP

Bids were presented by delegates from India and P R China.

Vote was taken – India 8, P R China 10.

Declared that China would host 15th AOCMP in Xian.

1. Application for Affiliate Membership of AFOMP by the Malaysian Association of Medical Physics (MAMP)

As Malaysia is already represented on IOMP and AFOMP by the Medical Physics Subgroup of the Institute of Physics Malaysia, MAMP cannot be a national member of either organization, but it can be an affiliate member of AFOMP. Delegates voted in favour of accepting MAMP as an Affiliate Member of AFOMP. It was recommended that MAMP and the Medical Physics Subgroup of the Institute of Physics Malaysia work together to form an umbrella organization to represent both groups to IOMP and AFOMP.

1. AOB
* Masahiro Endo (Japan) presented a proposal for a Japanese journal - Radiological Physics and Technology- to be endorsed as an official journal of AFOMP. AS there are no formal guidelines for making such an endorsement, then it was agreed that the Scientific Committee of AFOMP should draw up journal endorsement guidelines for approval by AFOMP. AFOMP will then ask for a formal submission from Japan.
* Tae Suk Suh presented a proposed re-vamped web site design for AFOMP. Comments on the design are to be forwarded to him in the next three months.
* Arun Chougule will work as a new Editor of the AFOMP newsletter.

This meeting was adjourned at 15:30 pm