



ASIA-OCEANIA FEDERATION OF ORGANIZATIONS FOR MEDICAL PHYSICS

Member of the International Organization for Medical Physics (IOMP)

2023 AFOMP Council Committee Meeting

Date/Time: 7th December 2023, 16:00-17:30 pm Mumbai time (8:00 am – 9:30 am GMT)

Venue: Meeting room 1, DAE Convention Centre, Anushaktinagar, Mumbai, India

Online platform:

<https://unisa.zoom.us/j/86978511435?pwd=M0ZtZEdlR0lxdHMwalNXdzFSemR5UT09>

(Password: 364899)

Agenda:

1. Welcome and Introductory Remarks, President's Report
2. Approval of the past minutes of meeting
3. Discussion of arising issues from the past meeting
4. Secretary-General's Report
5. Treasurer reports and AFOMP membership subscription update
6. Reports
 - 6.1. ETC Chair reports
 - 6.2. PRC Chair reports
 - 6.3. SC Chair reports
 - 6.4. AHC Chair reports
 - 6.5. FC Chair reports
7. Newsletter updates
8. Website and social media
9. Proposal of creating new AFOMP ExCom committee and member
10. Updates of ICMP/AOCMP2023
11. Updates of AOCMP2024 and WC/AOCMP 2025
12. IOMP activities and participation of AFOMP
13. Any other business with the permission of the Chair
14. Close of meeting

Attendees:

No.	Name	NMO/Organisation	Roles
1.	Eva Bezak (EB)	AFOMP	President
2.	Hasin Anupama Azhari (HAA)	AFOMP	Vice President, Chair of Awards and Honours Committee (online)
3.	Aik Hao Ng (AHN)	AFOMP	Secretary General (online)
4.	Taweap Sanghangthum (TS)	AFOMP/TSMP	Treasurer
5.	Arun Chougule (AC)	AFOMP	Immediate Past President
6.	Xiance Jin (XJ)	AFOMP/CSMP	Chair of Education and Training Committee (online)
7.	Mary Joan (MJ)	AFOMP	Chair of Professional Relations Committee
8.	Shigekazu Fukuda (SF)	AFOMP	Chair of Science Committee
9.	Byungchul Cho (BCC)	AFOMP	Chair of Funding Committee
10.	Md. Jobairul Islam	BMPS	
11.	M Akhtaruzzaman	BMPS	
12.	Md. Nurul Islam	BMPA	
13.	Md Shakilur Rahman	BMPA	
14.	Humayra Ferdouse	BMPA	
15.	S. Somanesan	SMPS	
16.	Kyochul Shin	KSMP	
17.	Noramaliza Mohd Noor	MAMP	
18.	Mohd Hafiz Mohd Zin	MAMP	
19.	Chai Hong Yeong	IFM	
20.	Naoki Hayashi	JSMP	
21.	Shinji Kawamura	JSMP	
22.	Puthenparampil Wilson	ACPSEM	
23.	Sunil Dutt Sharma	AMPI	
24.	V. Subramani (VS)	AMPI	
25.	Rajni Verma (RV)	AMPI	
26.	Jeyasingam Jeyasugiththan	SLMPS	

27. A Ramalingam	SLMPS
28. Nguyen Thanh Binh	VSMP
29. Ting Chuan Li, Alice	CSMPT
30. Yung-Fa Lu	CSMPT
31. Shen-Hao Lee	CSMPT
32. Suresh Poudel	NAMP
33. Mohammad Amin Mosleh-Shirazi	IAMP
34. Ramon Carlo L. Cruzpero	SMPRP
35. Francis Lee	HKAMP
36. Supriyanto Ardjo Pawiro	AFISMI
37. Wai Lwin Lwin Kyaw	MMPA

Minutes of 2023 AFOMP Council Committee Meeting

1. The President of AFOMP welcome all Council members to the meeting. Details of the AFOMP President's Report attached in **Annexure I**.
2. Minutes of Council meeting 2022.
 - 2.1. Motion to approve the minutes of the Council meeting 2022 on 11st December 2022:
 - Proposed by Eva Bezak
 - Seconded by Hasin Anupama AzhariNone against, none absenting – **Approved**
 - 2.2. The status of arising issues from the past meeting is summarized in **Annexure II**.
3. AHN presented the AFOMP SG report. (**Annexure III**)
4. TS presented the AFOMP Treasurer's report. (**Annexure IV**)
 - 4.1. TS to revise the expenditure details in the Treasurer's report as three of the AFOMP Travel awards were voided due to the awardees could not attend the congress.
 - 4.2. AC reminded BMPS to transfer funds to AFOMP for the Golam Abu Zakaria AFOMP Best Young Leadership Award.
 - 4.3. Motion to approve the Treasurer's Annual Report 2023:
 - Proposed by Taweap Sanghangthum
 - Seconded by Eva BezakNone against, none absenting – **Approved**
5. Committees' report
 - 5.1. XJ presented the ETC report. (**Annexure V**)
 - 5.2. MJ presented the PRC report. (**Annexure VI**)
 - 5.2.1. MJ informed the establishment of the AFOMP social media accounts (Linkedin and X (previously known as Twitter)) and YouTube to disseminate related information.

- 5.2.2. All AFOMP monthly webinars and School webinars are CPD point accredited by the ACPSEM. MJ thanked EB for assisting in the CPD accreditation application.
- 5.3. SF presented the SC report. (**Annexure VII**)
- 5.4. BCC presented FC report. (**Annexure VIII**)
- 5.4.1. All NMOs are encouraged to provide BCC the details of prospective sponsors for AFOMP activities.
- 5.5. HAA presented the AHC report. (**Annexure IX**)
- 5.6. Motion to approve the Committees' report:
- Proposed by Taweap Sanghangthum
 - Seconded by Hasin Anupama Azhari
- None against, none absenting – **Approved**
6. VS reported that the new AFOMP Newsletter Editorial Board has been formed and successful improvised the bi-annual AFOMP Pulse Newsletter. A Standard Operating Procedure for AFOMP Pulse Newsletter Editorial Board has been developed. VS encouraged continuous contributions by the NMOs for the contents of the upcoming Newsletters.
- 6.1. Motion to approve the request by the Editorial Board to subscribe Microsoft Publisher (approximately USD 150) for editorial purposes:
- Proposed by V. Subramani
 - Seconded by Hasin Anupama Azhari
- None against, none absenting – **Approved**
- 6.2. AFOMP SG email address will be used for the purpose of subscription.
- 6.3. EB thanked the Editorial team for producing the digital based Newsletters.
- 6.4. EB invited all NMOs to propose interviewing of senior professors/leaders to create historical records in the Asia Oceania region.
7. RV reported that the AFOMP website is being updated from time to time.
- 7.1. More than 700 hits on the digital AFOMP Pulse Newsletter, particularly good responses on the Fun with Science, MCQ and Meet the Experts sections.

- 7.2. To create a new tab on “Job Opportunities” in the website to share the related information from the NMOs.
 - 7.3. EB encouraged the NMOs to actively provide articles and information for the Newsletters and website.
8. EB explained the necessity for AFOMP to form a new committee to work on digital media.
- 8.1. Motion: Council approves the proposal to create new AFOMP ExCom and member for Publication and Website committee.
 - Proposed by: Eva Bezak
 - Seconded by: Aik Hao NgNone against, none absenting – **Approved**
 - 8.2. The AFOMP officers to revise the AFOMP constitutions and to prepare term of references of the proposed committee. These documents will need the approval of the Council via an online ballot.
9. Sunil Dutt Sharma reported the accomplishments of ICMP 2023:
- 9.1. Scientific programme:
 - Received 460 proffered papers: 102 (oral presentation) and 350 (poster presentation)
 - 15 special symposia
 - 35 scientific sessions
 - Compiled Book of Abstracts to be published in the IOMP MPI in January 2024.
 - Souvenir book has been published.
 - 9.2. Participation:
 - 1297 registered participants
 - 176 complimentary registrations
 - 105 complimentary accommodations
 - 9.3. EB thanked the local organizer for successfully organized the ICMP 2023 and thanked SF, Mahesh and the scientific team for their contributions.

10. Progress of AOCMP2024 and WC/AOCMP 2025

- 10.1. Chai Hong Yeong presented the updates of AOCMP 2024 preparation.
- 10.2. EB updated the preparation status of IUPESM World Congress 2025.

11. AFOMP delegates to IOMP reported the IOMP activities and participation of AFOMP

- 11.1. AFOMP ExCom has decided to appoint JX and MJ as the AFOMP delegates to IOMP for the term 2023-2025.
- 11.2. Current activities including IOMP constitutional changes and the application of Malta Association of Medical Physics as an affiliated member of IOMP.

12. EB explained the importance of the NMOs in compliance to the membership subscription to ensure fairness among the NMOs.

- 12.1. Motion to approve the proposal to amend the term of references of the AFOMP award that only the financial NMOs are eligible for the AFOMP award application.

- Proposed by Eva Bezak
- Seconded by Aik Hao Ng

None against, none absenting – **Approved**

The meeting ended around 5:30 pm (Mumbai time).

Annexures

Annexure I: AFOMP President Report

The newly elected AFOMP ExCom assumed roles after the December Council meeting held at AOCMP 2022, Taipei. In the first instance the Committee Chairs selected their committee members. The geographical and gender balance was considered when finalizing the committees. I would also like to thank the immediate past president, Prof Chougule, and the previous term AFOMP Executive Committee for their hard work and commitment during an extended (due to Covid-19 pandemic) 4-year term.

Accomplishments and Updates:

(More details are provided in individual committees' and officers' reports).

Procedural changes: A two-signature account policy was implemented for withdrawal of funds from AFOMP accounts. Additionally we have started developing various procedures, including for webinar organization, assessment of endorsement applications, newsletter, etc. A new reporting form implemented to report on the activities of individual committees. Database of NMO officers, delegates, and contacts has been updated – hoping that all our contacts are up-to-date. NMOs are encouraged to notify us of changes as soon as they occur. We have purchased a Dropbox account to have a common space for all the AFOMP relevant documents and to create an archive of documents. This is important for historical reasons, clear communication and ease of handover to the next ExCom.

Membership:

- a) We have welcomed Sri Lanka Medical Physics Society (SLMPS) as a new affiliated member. Thank you to SG for running an online ballot.
- b) Most National Member Organizations (NMOs) are now financial – ie their membership fees are up-to-date; however the eligibility for financial awards has been raised and the ExCom is of the opinion that this should be limited to financial NMOs only. We propose to amend all Terms of Reference for individual awards to have a clause on financial status of the eligible NMOs.

AOCMP: MOU for AOCMP 2024 to be held in Penang, Malaysia has been finalized and signed. It is envisaged that the abstracts will be published in the PESM journal (an official journal of ACPSEM, AFOMP and IOMP). Profs Jeannie Wong and Chai Hong Yeong are the co-convenors. AOCMP 2025 is scheduled to be part of the IUPESM World Congress in Adelaide, Australia with Prof Eva Bezak the medical physics co-convenor.

MP Syllabus: Finalized AFOMP Syllabus in medical physics (developed during previous term) is currently with the Education and Training committee for final endorsement. Hoing to release the syllabus in 2024.

Newsletter: The AFOMP newsletter was restructured and named "The AFOMP Pulse," that is more digitally friendly. Editorial board, terms of reference and revamp content have been all established. We have started producing meet-the-expert videos (one-on-one interviews) to have a recording/archive of historical achievements of our regional MP leaders and to make the newsletter more dynamic. Current interviewees are: Prof Anchali Krisanachinda (Thailand), Prof Kwan Hoong Ng (Malaysia) and Prof Yimin Hu (China). NMOs are encouraged to record their own interviews with the prominent medical physicists and we can post on the AFOMP website.

It is proposed (elsewhere in the agenda) that a new committee for the website and newsletter should be established with the chair to be part of the AFOMP ExCOM. This will require change in the Constitution and the Council's approval.

Social Media: AFOMP twitter and LinkedIn accounts have been established. Please follow us and repost events as required/appropriate.

A Diversity-Equity-Inclusivity (DEI) workgroup has been established and is led by Prof Anupama Azhari.

Constitution: We would also like to propose amendments to AFOMP Constitution for modernization, for example aiming for online submissions from NMOs, rather than just standard post and email.

President's Engagements:

- a) Participated in the 74th Session of the WHO Regional Committee for the Western Pacific, emphasizing sustainable healthcare and climate-resilient systems.
- b) Involved in IOMP School Task Group meetings and planning webinars till early 2024. January webinar will be on: "From Pixels to Patients: The Influence of Gaming and Smartphone Developments on Radiation Oncology".
- c) IOMP school is being planned with ICTP, Trieste, Italy on IMRT and VMAT implementation. the school should be on: IMRT, covering physics, IMRT principles, treatment planning and QA (machine, TPS and treatment plan related); it can also cover introduction to VMAT and/or SABR and should run for 3-5 days. Ideally, a partnership should be formed with a local hospital so that a hands-on training/demonstration can be provided. An imaging school is also being planned.
- d) Leading qualitative data analysis on the pandemic survey for publication.
- e) Attended and presented on behalf of IOMP at the IAEA Technical Meeting on Advisory Services for Radiation Protection and Safety for Medical Exposures Virtual Event 4 - 6 September 2023 (Ref. No.: EVT190572). Focus on IAEA inspections/audits of the medical departments in individual countries
- f) IOMP medical physics workforce survey has been published in Physica Medica: <https://doi.org/10.1016/j.ejmp.2023.102670>

- g) The Science Diplomacy paper was published in the Health and Technology Journal: <https://doi.org/10.1007/s12553-023-00756-0>. It is a nice paper on and by an international collaboration: “Science diplomacy in medical physics – an international perspective”; by Eva Bezak, Cari Borrás, Francis Hasford, Nupur Karmaker, Angela Keyser, Magdalena Stoeva, Christoph Trauernicht, Hong Chai Yeong & Loredana G. Marcu.
- h) Symposia were proposed for ICMP 2023. Eva is involved in the session titled: The Contribution of Medical Physics Education and Training to the Improvement of Cancer Control Strategies: Developing Vs Developed Countries. Speakers include Prof Arun Chougule, Francis Hasford and Eva Bezak, who will present the results of the MP workforce survey.
- i) Participated in the IMPCB Board of Directors 2023 meeting (Eva is one of the Board Directors on behalf of IOMP).
- j) Chaired the International Advisory Committee of ICMP2023
- k) Attended AAPM and sat at the global liaison committee meeting. Also met with numerous vendors in regard to corporate membership and WC2025 attendance.

There have been many other activities requiring president’s involvement and/or oversight. Many of these are discussed in the subsequent ExCom reports.

Lastly, I wish to wholeheartedly thank the ExCom chairs and the respective committee members who worked tirelessly to deliver the AFOMP objectives. I also wish to thank the NMOs for their active participation in the AFOMP activities.

Eva Bezak
President, AFOMP

Date: December 2023

Annexure II: Table of Arising Issues

Table of Arising /Outstanding Issues

AFOMP Council Meeting 2022

Venue: Room No: 201, 2nd Floor, Howard Civil Service International House, Taipei,

Meeting date/time:11 December, 2022 @ 12 - 14 Taiwan Time

No	Arising / outstanding issue	PIC	Status and feedback (Start/complete/in progress)
1	Prof Eva also proposes that two coeditors be included for system redundancy and to be familiar with the newsletter publication process. The newsletter will be totally online, so no attachments will be required, and emails will be condensed with links to individual articles.	Editor	Complete.
2	SG requested the council members that NMOs should pay yearly registration fee in time. Fund is extremely necessary to run organization.	Treasurer	Complete.
3	SG displays the treasurer's report, which details the year's income and expenditures (Not discussed)	Treasurer	Complete. The 2022 Annual Treasurer's report was audited by Prof Tomas Kron and Dr Lukmanda E. Lubis and approved by the ExCom.
4	Application from SLMPS to become affiliated member of AFOMP as per revised constitution. (Not discussed)	SG/President	Complete.

Annexure III: SG Report

It is my great honour to be the AFOMP Secretary-General (SG) for the term of 2023-2025. My sincere gratitude to the previous term of AFOMP Executive Committee (ExCom) and Council members for their contributions and dedications. During the first quarter of 2023, we were at the initialization stage which focusing on establishing respective committees under AFOMP and strategizing plans to achieve our organization's goal. The AFOMP Executive Committee (ExCom list see Appendix 1) had four meetings in 2023 to streamline work plans. Proposed plans and motions are shared to seek consensus among the ExCom and actions are taken accordingly. Below are some of the accomplishments and work plans:

1. New AFOMP Committees chair and members

The committees chair and members were formed in the first quarter of the year. Each committees start to plan and execute activities in line with the AFOMP aims and objectives. See Appendix 2 for the committee member lists.

2. General ExCom management

a) Communication and email corresponding among ExCom, Council, NMO, IOMP and related organizations

AFOMP SG official email address (sg.afomp@gmail.com) has been set up to manage email correspondences.

b) Letterhead, email and forms

The AFOMP official letterhead, email template, meeting form were created.

c) Cloud-based archive and documentation

A Dropbox account has been subscribed for archiving and documentation purposes.

d) Event endorsement:

There are four (4) educational/scientific events being endorsed by AFOMP, namely:

- i. Workshop on 'Brachytherapy Treatment Techniques: Procedures and Planning' organised by Department of Radiation Oncology, Christian Medical College and Hospital Ludhiana, April 2023, India.
- ii. MEFOMP Medical Physics Conference 2023, 19-22 May 2023, Muscat, Sultanate of Oman.
- iii. Geant4-DNA International tutorial, 25-26 March 2024, Japan.
- iv. 11th Annual Conference of Bangladesh Medical Physics Society (ACBMPS-2023), 15 December 2023, Bangladesh.

3. AFOMP NMO and membership

The National Member Organizations to AFOMP have kindly have completed the AFOMP National Members Directory Form:

- i. to update the contact details of the officers; and
- ii. to submit the name of delegate(s) as per requested in the AFOMP Constitution Article 15(1).

Thanks to all NMOs for your kind cooperation in updating the details in a timely manner. We hope that each NMO could actively communicate and participate in the AFOMP activities.

a) Status of memberships

Membership	Number	List
Organization	18	See Appendix 3
Affiliate	3	
Corporate	6	<ul style="list-style-type: none"> a. PTW b. Sun Nuclear c. Rosalina Instruments d. RTI Group e. LAP Laser f. Radformation

b) New affiliated member

Sri Lanka Medical Physics Society (SLMPS) submitted the application as a new affiliated member. Online ballot was organised for the Council to cast their vote. 28/39 votes have been received in favour hence the council approved the application of SLMPS. SG has sent an official letter to SLMPS.

4. Development of related policies and procedures

We have started developing related policies and procedures to provide as a guide at AFOMP level, namely:

- a) Asia-Oceania Federation of Organizations for Medical Physics (AFOMP) delegates to the International Organization for Medical Physics (IOMP)
- b) AFOMP Monthly Webinar Procedure
- c) AFOMP ETC endorsement of educational events
- d) Standard Operating Procedure for AFOMP Pulse Newsletter Editorial Board

5. Asia-Oceania Congress of Medical Physics (AOCMP)

a) AOCMP 2022

The Congress was successfully organized by The Chinese Society of Medical Physics, Taipei (CSMPT) on 10-12 December 2022 in Taipei. It was attended by 532 participants from 24 countries. We congratulated CSMPT for the job well done.

b) AOCMP 2024

MOU for AOCMP 2024 has been signed between AFOMP, SEAFOMP and Malaysian NMO. The AOCMP 2024 in conjunction with 22nd Southeast Asia Congress of Medical Physics (SEACOMP) with the theme “Revolutionising Patient Care through Medical Physics” will take place in Penang, Malaysia on 10-13 October 2024. Publicity and early preparation works have been initialized and congress website has been activated (<https://www.aocmp2024.com/>)

6. AFOMP Newsletters, website and social media

AFOMP Newsletter has been re-branded as AFOMP Pulse Newsletter with the additional of new members in the editorial board:

- i. AFOMP Ex-Officio: Prof. Eva Bezak (Australia)
- ii. AFOMP Ex-Officio: Dr. Aik Hao Ng (Malaysia)
- iii. Chief Editor: Dr. V.Subramani (India)
- iv. Editor (Scientific): Dr. M. Akhtaruzzman (Bangladesh)
- v. Editor (Educational): Dr. Leyla Madagossi (Australia)
- vi. Editor (Professional): Dr. Zulaikha Jamalludin (Malaysia)
- vii. Editor (Technical): Dr. Rajni Verma (India)

The newsletter is now prepared in the digital format to be disseminated via email and on the AFOMP website. We encourage all NMOs to submit medical physics science and research related articles, reports, educational material, scientific activities, workshop and conference related information for inclusion in the upcoming newsletters.

Dr Rajni Verma, the manager of AFOMP website is actively update the website.

The AFOMP social media accounts were created in LinkedIn and Twitter (X). All Council members and members of respective NMOs are encouraged to follow the social media.

7. Other involvements

- a) AFOMP monthly webinars and AFOMP School Webinars
There were eight (8) AFOMP Monthly Webinars and seven (7) AFOMP School Webinars being organized. We sincerely thanks to all distinguished speakers, moderators, ETC, SC and PRC for your contributions. We hope these webinars will benefit the members in elevating the professional standard.
- b) Member of AFOMP Diversity-Equity-Inclusivity (DEI) Working group
A questionnaire survey has been created. It will be sent to all NMOs once approved by the ExCom.
- c) Produced meet-the-expert videos (Interviewee: Emeritus Professor Dr Kwan-Hoong Ng; Interviewer: Associate Professor Dr Jeannie Hsiu-Ding Wong)
- d) Involved in an AFOMP video message recording in conjunction with International Day of Medical Physics 2023 and consolidate NMOs IDMP celebration report for publication in the AFOMP website and newsletter.
- e) AFOMP information has been updated in the Yearbook of International Organizations, a publication of the Union of International Associations

8. AFOMP Syllabus in Medical Physics

Thanks to the previous term for preparing AFOMP Syllabus in medical physics. It is currently in the final endorsement. A working group will finalise and seek ExCom's approval to release the syllabus in 2024.

9. AFOMP Awards

There are eight (8) awards that will be delivered in 2023 to celebrate the outstanding achievements and dedication of the member in the region to the medical physics profession.

10. Conclusion and future plan

I sincerely thank and congratulate all ExCom and members for a great team work to consistently plan and deliver tasks as discussed. We also appreciate active participation and cooperation from all members and NMOs in all AFOMP activities and maintain timely communication with us.

We aim to further promote AFOMP at the international arenas and strengthen the bonds with other regional and international bodies such as IOMP, WHO, IAEA, UNSCEAR, IUPESM, etc.

Report prepared by:

Dr Aik Hao Ng
Secretary-General
AFOMP

Date: 1st December 2023

Appendix 1: AFOMP Executive Committee 2023-2025

No.	Name	Roles
1.	Professor Eva Bezak (EB)	President
2.	Professor Dr. Hasin Anupama Azhari (HAA)	Vice President & Chair of Awards and Honours Committee
3.	Dr. Aik Hao Ng (AHN)	Secretary General
4.	Assistant Professor Taweap Sanghangthum (TS)	Treasurer
5.	Professor Arun Chougule (AC)	Immediate Past President
6.	Professor Xiance Jin (XJ)	Chair of Education and Training Committee
7.	Associate Professor Dr. Mary Joan (MJ)	Chair of Professional Relations Committee
8.	Professor Byungchul Cho (BCC)	Chair of Funding Committee
9.	Professor Shigekazu Fukuda (SF)	Chair of Science Committee

Appendix 2: AFOMP Committee members 2023-2025

(A) Education and Training Committee

Chair: Prof. Dr. Xiance Jin, China

Members:

1. Ms. Meh-Yuh Yeh, Taiwan
2. Dr. Kimi Bin Yang, Hong Kong
3. Dr. Suphalak Khachonkham, Thailand
4. Dr. Jiazhou Wang, China
5. Dr. Md Akhtaruzzaman, Bangladesh
6. Dr. Sudesh Deshpande, India
7. Dr. Mohd Hafiz Mohd Zin, Malaysia
8. Prof. Natalka Suchowerska, Australia

(B) Science Committee

Chair: Prof. Shigekazu Fukuda, Japan

Members:

1. Mr. Jobairul Islam, Bangladesh
2. Assoc. Prof. Jeannie Wong Hsiu Ding, Malaysia
3. Assistant Prof. Wonmo Sung, Korea
4. Assoc. Prof. Naoki Hayashi, Japan
5. Adj. Assoc. Prof. Prabhakar Ramachandran, Australia
6. Assoc. Prof. Chandrasekharan Senbagavadivoo Sureka, India
7. Dr. Sirinya Ruangchan, Thailand
8. Dr. Chen-Yu Huang, Hong Kong
9. Ms. Yanrita Dwihapsari, Indonesia

(C) Awards and Honours Committee

Chair: Prof. Dr. Hasin Anupama Azhari

Members:

1. Prof. Anchali Krisanachinda, Thailand
2. Prof. Hui-Yu Tsai, Taiwan
3. Dr. Shobha Jayaprakash, India
4. Dr. Nursakinah Suardi, Malaysia
5. Prof. Seungryong Cho, Korea
6. Prof. Nobuyuki Kanematsu, Japan
7. Mohammad Amin Mosleh-Shirazi, Iran

(D) Funding Committee

Chair: Prof. ByungChul Cho, Korea

Members:

1. Prof. Hajime Monzen, Japan
2. Associate Prof. Ung Ngie Min, Malaysia
3. Dr. Huanli Luo, China
4. Prof. So Hyun Park, Korea
5. Prof. Dr. Rajesh Kinhikar, India

(E) Professional Relations Committee

Chair: Assoc. Prof. Mary Joan, India

Members:

1. Prof. Dr. Chai Hong Yeong, Malaysia
2. Dr. Deloar Hossain, Australia
3. Dr. Jianjian Qiu, China
4. Dr. Kitiwat Khamwan, Thailand
5. Ms. Nur Rahmah Hidayati, Indonesia
6. Dr. Wei-Ta Tsai, Taiwan
7. Prof. Parinaz Mehnati, Iran

Appendix 3:

National Member Organizations and Affiliated Members

No.	Country	Name of National Medical Organizations	Website	Estd.	Member	Members (previous)
1	Australia	Australasian College of Physical Scientists and Engineers in Medicine (ACPSEM)	https://www.acpsem.org.au/	1977	907	750
2	Bangladesh	Bangladesh Medical Physics Association (BMPA)	https://bmpaweb.org/	1998	153	300
3	Peoples Rep. of China	Chinese Society of Medical Physics (CSMP)	http://www.csmp.org.cn/	1981	400	3000
4	Hong Kong, China	Hong Kong Association of Medical Physics (HKAMP)	http://www.hkamp.org	1985	170	100
5	India	Association of Medical Physicists of India (AMPI)	https://www.ampi.org.in	1976	1050	1500
6	Indonesia	Indonesian Association of Physicists in Medicine [AFISMI]	www.afismi.org	2016	741	438
7	Iran	Iranian Association of Medical Physicists (IAMP)	https://iamp.ir/	1991	350	300
8	Japan	Japan Society of Medical Physics (JSMP)	https://www.jsmp.org/en/	1977	2600	2000
9	Korea	Korean Society of Medical Physics (KSMP)	https://www.ksmp.or.kr/	1990	360	360
10	Malaysia	Medical Physics Division, Malaysian Institute of Physics (IFM)	https://ifm.org.my/	1991	44	75
11	Mongolia	Mongolian Society of Medical Physics & Informatics (MSMPI)	NA	2003	15	20
12	Myanmar	Myanmar Medical Physicists Association	NA	2016	33	30
13	Nepal	Nepalese Association of Medical Physicists (NAMP)	www.namp.org.np	2009	22	18
14	New Zealand	Australasian College of Physical Scientists and Engineers in Medicine (ACPSEM)	https://www.acpsem.org.au/	1977	907	100
15	Philippines	Society of Medical Physicists in the Republic of the Philippines (SMPRP)	https://www.smprp.org/	2017	189	100
16	Singapore	Society of Medical Physicists of Singapore	NA	1998	53	43
17	Taipei, Taiwan	Chinese Society of Medical Physics, Taipei (CSMPT)	http://www.csmpt.org.tw/	1996	400	350
18	Thailand	Thai Medical Physicist Society (TMPS)	http://www.thaimps.org	2001	275	200
19	Vietnam	Vietnam Association for Medical Physics (VAMP)	http://www.vsmv.vn/vi/Default.aspx	2004	80	154

AFOMP Affiliate National Member Organizations

20	Bangladesh	Bangladesh Medical Physics Society (BMPS)	https://bmeps.org.bd/	2009	350	275
21	Malaysia	Malaysian Association of Medical Physics (MAMP)	https://www.mamp.org.my/	2000	137	75
22	Sri Lanka	Sri Lanka Medical Physics Society				

Annexure IV: Treasurer's Report

23rd AOCMP

TREASURER'S ANNUAL REPORT 2023

Item Description	(A) Expenditure	(B) Income
Accounting activity	5,178.00	14,613.15
Balance (B) - (A)	9,435.15	
Fund brought forward from 2022	US\$ 112,851.15	
Balance carried forward to December, 2023	US\$ 122,286.30	

Account of Income and Expenditure for the Year 2023

Income

12/04/23	Golam Abu Zakaria AFOMP	US\$	1,000.00
	Best Young Leadership Award from BMPS		
06/10/23	AFOMP Corporate Member (Lap Laser)	US\$	1,250.00
	AFOMP Corporate Member (RTIgroupAPC)	US\$	1,250.00
10/10/23	AFOMP Subscription 2022-3	US\$	6,434.25
10/11/23	Iranian Association of Medical Physicians	US\$	1,000.00
10/11/23	AFOMP Corporate Member (Rad Formation)	US\$	1,650.00
30/11/23	AFOMP Subscription 2023	US\$	2,028.90
	Grand Total	US\$	<u>14,613.15</u>

(A) Japan underpaid \$1K, pay in 2024 Subscription fee

Expenditure

06/12/23	AFOMP Award (US\$400*4)	US\$	1,600.00
	AFOMP Travel Awards (US\$300*7)	US\$	2,100.00
	Prof Kiyonari Inamura Orator Award	US\$	600.00
	Prof Kiyonari Inamura Orator Travel Award	US\$	800.00
	Plaque for the Prof Inamura Orator	US\$	78.00
	Total	US\$	<u>5,178.00</u>

Taweap Sanghangthum

Dr. Taweap Sanghangthum

AFOMP Treasurer

Dec 6, 2023

Income: The details of the subscriptions is as below: (A)

NMO	No. of Members	Subs Year	Economy Factor	Amt Due	Paid	Notes
India	1075	2022	50%	806.25	806.25	2022 creditor
Thailand	200	2023	100%	300	300	Paid 14th Feb
Indonesia	500	2023	50%	375	375	Paid 8th Mar
Vietnam	80	2023	50%	60	60	Paid 4th Apr by Thailand (Anchali)
Singapore	59	2023	100%	88.5	88.5	Paid 5th Jun GBP £59
Japan	2504	2023	100%	3756	2756	Paid 22nd Aug. Underpaid amt due by \$1k - add to 2024 invoice
Hong Kong	178	2023	100%	267	267	Paid 23rd Aug GBP £178
BMPS Bangladesh Affiliate	300	2023	10%	45	45	Paid 25th Sept by CC
Taipei, China	400	2023	100%	600	600	Paid 26th Sept
Australasia	895	2023	100%	1342.5	1342.5	Paid 4th Oct GBP £895
					\$6,640.25	
					\$6,640.25	Total
					\$206.00	Deduct Annual Dropbox fee (£199 less cashback of £31.61 = £167.39, rate used: 1 GBP = 1.23040 USD 21/09)
					\$6,434.25	To be paid

NMO	No. of Members	Subs Year	Economy Factor	at \$1.50 each	
India	1075	2023	50%	806.25	Paid 29th Sept Euro €671.87
Bangladesh (BMPA)	165	2022-2025	10%	99	Paid 5th Oct by CC
China	400	2023	100%	600	Paid 11th Oct
Malaysia	50	2023	100%	75	Paid 24th Oct EUR €62.50
Philippines	70	2023	100%	105	Paid 27th Oct
Malaysia Affiliate (MAMP)	82	2021-2023	100%	336	Paid 20th Nov £224 GBP
Nepal	17	2023-2025	10%	7.65	CC Payment expected
				\$2,028.90	Total Due

Please note the MAMP payment was calculated on differing member numbers per year (2021=69, 2022=73, 2023=82)

Expenditure

1. AFOMP Award US\$ 400x4 US\$ 1,600
 - i. Parameswaran Memorial AFOMP Best PhD Award Tomohiro Kajikawa, (Japan)
 - ii. PN Krishnamoorthy Memorial AFOMP Young Achiever Award: Dr.Lukmanda Evan Lubis, (Indonesia)
 - iii. Dr.Udipi Madhvanath Memorial AFOMP Best Ph.D. award in Radiobiology: Dr.Raizulnasuha Binti Ab Rashid (Malaysia)
 - iv. Golam Abu Zakaria AFOMP Best Young Leadership Award: DR.NORAMALIZA MOHD NOOR (Malaysia)

2. Travel awards US\$ 300x7 US\$ 2,100
 - i. Akbar Azzi (Indonesia)
 - ii. Alamgir Hossain (Bangladesh)
 - iii. Ji Shang (China)
 - iv. Md Jobairul Islam (Bangladesh)
 - v. Nuttawut Yeenang (Thailand)
 - vi. Raizulnasuha Ab Rashid (Malaysia)
 - vii. Ram Narayan Yadav (Nepal).

3. Prof.Kiyonari Inamura Orator-Agnette Peralta (The Philippines) US\$ 600
4. Prof.Kiyonari Inamura Orator Travel- Agnette Peralta (The Philippines) US\$ 800
5. Plaque presented at ICMP 2023 US\$ 78

Annexure V: ETC Report

Chair:

Dr. Xiance Jin (China)

Committee member:

Ms. Meh-Yuh Yeh, Taiwan

Dr. Kimi Bin Yang, Hong Kong

Dr. Suphalak Khachonkham, Thailand

Dr. Jiazhou Wang, China

Dr. Md Akhtaruzzaman, Bangladesh

Dr. Sudesh Deshpande, India

Dr. Mohd Hafiz Mohd Zin, Malaysia

Prof. Natalka Suchowerska, Australia

1. AFOMP School and Monthly Webinars

This year, ETC has hold eight AFOMP Monthly Webinars and seven AFOMP School Webinars. Outstanding medical physicists from Asia and Oceania regions were invited to give lectures at webinar. And the number of registrations for each webinar has exceeded 200.

2. ETC endorsed four events:

- i. 'Brachytherapy Treatment Techniques: Procedures and Planning' submitted by Department of Radiation Oncology Christian Medical College and Hospital, Ludhiana.
- ii. "MEFOMP Medical Physics Conference 2023" hosted by the Royal Hospital, Muscat, Sultanate of Oman.
- iii. An educational activity: "the Geant4-DNA International tutorial" from Japanese colleagues.
- iv. "11th Annual Conference of Bangladesh Medical Physics Society(ACBMPS-2023)"

3. Work out a procedure for endorsement

There are 11 rules in this procedure. ETC members can evaluate based on well-defined criteria and guide the evaluators well as to what to look for when assessing an application for endorsement.

4. ETC prepared a multiple choice questions (MCQs) bank

MCQs bank has been developed for the training and education of Medical Physicists in the AFOMP region. The bank comprises a total of 179 questions."

5. Completing the proposal of the special symposium to ICMP2023

The topic is “The role and the involvement of medical Physicists in the new AI world by defining the challenges of AI in healthcare for the MPs”

6. ETC finished the interview with Prof Yimin Hu, the winner of the 2022 AFOMP Lifetime Achievement Award.

7. ETC has provided suggestions for updating the Syllabus of medical physics.

Report prepared by:

Dr. Xiance Jin

December 2023

Annexure VI: PRC Report

Officer/Chair: Dr Mary Joan

Period: 25.07.23- 30.11.23

B) For Discussion

B1	AOCMP 23
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C) For information

C1	AFOMP Monthly Webinar and School			
	Event	Registrations	Participation	CPD certificates
	19 August School	263	216	89
	7 September MW	435	115	81
	21 October School	546	142	71
	2 November MW	653	79	46
C2	Webinar (MW and School) Survey Appreciates the content and presentation. Appreciates the youtube videos Many participants requests for ppts			
C3	Social Media Linkedin and Twitter accounts are created. Current status is LinkedIn: 2003 followers and 1600 connections 2265 impressions for posts X (Twitter): 60 following and 33 followers Upto 43 likes per posts AFOMP social media policy draft in progress			

Report prepared by: Dr Mary Joan

Date: 30.11.23

Annexure VII: SC Report

Asia-Oceania Federation of Organizations for Medical Physics Report for Science Committee

Dec/6/2023

1. Dr. Shigekazu Fukuda, as a co-chair of Scientific Program Committee (SPC) of ICMP 2023 nominated from AFOMP, attended the SPC meetings, which were held eleven times from March/17th to December/1st and adjusted and finalized the program of ICMP 2023.

(Aug/3/2023 Reported)

1. The Science Committee (SC) reviewed and assessed the nominations objectively for AFOMP Best Journal Paper Award. The SC selected the paper "First optical observation of 10B-neutron capture reactions using a boron-added liquid scintillator for quality assurance in boron neutron capture therapy" by Akihiro Nohtomi, as AFOMP Best Journal Paper Award.

These 16 nominated papers were selected by the chief editors of AFOMP official journals (Radiological Physics and Technology, Physical and Engineering Sciences in Medicine, and Journal of Medical Physics) among the all papers published in 2022. The SC reviewed and assessed the nominated papers according to "the Procedure Best Paper published in the AFOMP journal- award 2020-final". The nominated publications were judged on the four items, "Originality (10 points)", "Science (10 points)", "Clarity" (10 points), and "Impact" (10 points). The evaluated score was the sum of these items points and the highest scored paper was selected.

(April/20/2023 Reported)

1. The Science Committee for the term 2023-25 was constituted with the following members.

Chair	Shigekazu Fukuda	(M)	Japan
Member	Jobairul Islam	(M)	Bangladesh
Member	Jeannie Wong Hsiu Ding	(F)	Malaysia
Member	Wonmo Sung	(M)	Korea
Member	Naoki Hayashi	(M)	Japan
Member	Prabhakar Ramachandran	(M)	Australia

Member Chandrasekharan Senbagavadivoo Sureka (F) India
Member Sirinya Ruangchan (F) Thailand
Member Chen-Yu Huang (F) Hong Kong
Member Yanurita Dwihapsari(F) Indonesia

The Group for AFOMP Science Committee was created on WhatsApp for communications among SC members.

2. Dr. Shigekazu Fukuda, was nominated by AFOMP as a co-chair of Scientific Program Committee (SPC) of ICMP 2023. The first meeting of SPC was held in March/17th and discussed the program tracks of ICMP 2023.
Next meeting will be held tomorrow.

Dr. Shigekazu Fukuda, and Dr. Chandrasekharan Senbagavadivoo Sureka were nominated as a co-chair and a member of the Physics SAG for The Joint FARO-ESTRO Congress @ ESTRO meets Asia 2024, respectively.

Annexure VIII: FC Report

Officer/Chair: Byung-Chul Cho/Financial Committee

Period: May 2023 – July 2023

A) For Approval

Please note that all motions for approval should be dealt with via email to the ExCom through SG.

A1	N/A
A2	
A3	
...	

B) For Discussion

B1	<p>-RTI, a corporate member, is interested in hosting a webinar.</p> <p>Please discuss its feasibility, and if it's possible, whether there would be an additional fee associated with it.</p> <p>-Additional advertisements could potentially be included during the monthly webinar, such as one-page ads displayed on slides before or between the lectures.</p> <p>- During AOCMP AFOMP officers and President of the domestic NMO hosting AOCMP visit the exhibition booth of local vendors to encourage them to join the AFOMP as corporate members.</p>
B2	<p>JSMP has decided to provide an annual reward of \$600 USD separately from membership fees. Japan also demanded that the income and expenses related to this reward be managed as a separate item in the AFOMP accounting. However, due to difficulties in creating a separate bank account under the corporate name of AFOMP in Thailand, we asked JSMP for agreement on reporting income and expenses as a separate item in the AFOMP annual accounting. We are currently awaiting their response. Once the agreement is settled, do we need an MOU for sustainable sponsorship for Prof. Inamura Oration Award?</p>

C) For information

C1	<p>Corporate membership</p> <ol style="list-style-type: none"> 1. RTI has renewed its annual membership for 2024. 2. Radformation has joined as a new corporate member and paid the annual membership fee for 2024. 3. We have compiled a list of approximately 50 potential vendors and sent out membership request email. Please review the list, and if any vendors are missing, feel free to add them.
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● Entitlement of corporate membership

Benefits	Price US Dollar (\$)
<ul style="list-style-type: none"> • Website advertisement: AFOMP has a dynamic and functional website. Advertisement on home page is included with this partnership. This advertisement can be static or video. From the AFOMP page link to company website • Newsletter advertisement: AFOMP releases newsletter every six monthly. It has coverage in not only Asia-Oceania region but also across the globe through AFOMP and IOMP. Single page colored advertisement is included with this partnership 	<p>5000 for 5years OR 1250 per year</p>

AFOMP NEWSLETTER ADVERTISEMENT DETAILS

AFOMP newsletter is widely circulated not only in AFOMP region but also across the globe. AFOMP brings it every six monthly. This is a golden opportunity for companies and service providers in field of Radiotherapy, Imaging and Nuclear Medicine to widen their scope in region. This will work as an excellent tool to promote their product and services.

Advertisement details are followings.

Benefits	Price U.S Dollar (\$)
• Newsletter single page colored advertisement (10 Issues, 5 years)	1,500
• Newsletter single page colored advertisement (6 Issues, 3 years)	1,000
• Newsletter single page colored advertisement (2 Issues, 1 years)	400
• Newsletter single page colored advertisement (1 Issues, only once)	250

● **Potential Sponsors**

Corporate Members		Website	contact	
1	PTW		info@ptw-asiapacific.com	PTW-Asia Pacific Ltd.
2	SUN NUCLEA		marketing@sunnuclear.com	Sun Nuclear Headquarters
3	ROSALINA		support@rosalina.in	
4	RTI		sales@rtigroup.com	RTI Group APAC
	renewal			
5	LAP		info@lap-laser.com	LAP Laser Applications Asia Pacific Pte. Ltd.
	LAP			
6	Radformation		Marian Wheatley < mwheatley@radformation.com >	
Potential Sponsors				
RT	Company			
global	Varian	www.varian.com	samantha.bailey@varian.com	APAC
			mj.mk.kim@varian.com	
	Elekta	www.elekta.com	KwangHyun.Cho@elekta.com	
	IBA Dosimetry	www.iba-dosimetry.com	info-china@iba-group.com	
	RaySearch Labs	www.raysearchlabs.com	lars.jordeby@raysearchlabs.com	
	Accuray	www accuray.com	apacmarketing@accuray.com	
	VisionRT	www.visionrt.com	sales@visionrt.com	
	Brainlab	www.brainlab.com		
	Mevion Medical Systems	www.mevion.com		
India	Siemens Healthineers	www.siemens-healthineers.com	mahua.banerjee@siemens-healthineers.com	
	Varian		suman.sil@varian.com	

	Elekta		Bala.Manikandan@elekta.com	
	GE Healthcare	www.gehealthcare.com	Gaurav.Bansal1@ge.com	
	Philips Healthcare	www.usa.philips.com/healthcare	khyati.engineer@philips.com	
	Sun Nuclear		nishant@scanbeamindia.com	
	POCL		nishant@poclindia.com	
	IBA		Krishna.Kumar@iba-group.com	
	Scanoplan		jayanta_scanoplan@yahoo.co.in	
	PTW		b.viswanathan@ptwdosimetry.com	
	Panacea		gvs@panaceamedical.com	
	Standard Imaging		jmasih@standardimaging.com	
	CQ Medical		sunil.paradkar@gmail.com	
	Kalyani Medicals		sundarji@krs-ipl.com	
	Rosalina Instruments		james@rosalina.in	
	Scandidos Delta 4		janisharian@gmail.com	
	RaySearch		parameswaran.subramanian@raysearchlabs.com	
	RPL		rahul.sanghavi@rplqa.com	
	CRAD		debabrata.bhowmick@c-rad.com	
	VisionRT		LNarasimhan@visionrt.com	
China	United Imaging	https://global.united-imaging.com/zh-cn/	press@united-imaging.com services@united-imaging.com	RT equipment and imaging, et al.

	Klarity	https://klarity-medical.com/	info@klarity-medical.com	RT localization, et al.
Japan	Hitachi			
	Toshiba			
Korea	Oncosoft		contact@oncosoft.io	auto segmentation
			withyouidi@naver.com	
	Coreline Soft		obd@corelinesoft.com	auto segmentation
			sales@corelinesoft.com	
	RaphaRAD	www.rapharad.com	info@rapharad.com	Radiation Applications
	Paprica Lab.	www.papricallab.com	papricallab@papricallab.com	Radiation Applications
	REMEDI	www.remedihc.com	sales@remedihc.com	Radiation Products & Solutions
	Chunsung		chunsung@chunsung.kr	Radiation Applications (PTW)
	Withusmeditech	www.withusmeditech.com	jjcho@withusmeditech.com	Radiation Applications (LAP, Delta4, CQ(Civco & Qfix))
	EnergyFlow	www.energyflow.kr	sylee@energyflow.kr	IBA protontherapy
	MaJung Solution Ltd.	www.mjsltd.co.kr	mjpark@mjsltd.co.kr	Radiation Applications
	DK medical solution	www.dkms.co.kr/	sjhwang@dk.co.kr	Radiation Applications (Toshiba)
	jiYeon medical	www.jyemical.co.kr	pv21@naver.com	Radiation Applications
	B&B Healthcare	www.bnbhealthcare.com	ijpark@bnbhealthcare.com	Radiation Applications (C-rad, mim)
Malaysia	Transmedic Healthcare Sdn Bhd	https://www.transmedicgroup.com/	prisca.lee@transmedicgroup.com	Tomotherapy, MIM software

	Abex Medical System Sdn. Bhd	https://www.abexmedical.com.my/	jess_ooi@abexmedical.com.my	Elekta linac, MR-linac, hyperthermia, PTW QA tools
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Report prepared by: Byung-Chul Cho

Date: December 2023

Annexure IX: AHC Report

Officer/Chair: Hasin Anupama Azhari, VP

Period: August – December, 2023

A) For Approval

Please note that all motions for approval should be dealt with via email to the ExCom through SG.

A1	N/A
A2	
A3	
...	

B) For Discussion

B1	N/A
B2	
B3	
...	

C) For information

C1	AHC will have discussion regarding nomination forms and criteria because we seen some missing information during evaluation which will be accommodated in writing documents after AOCMP conference for Ex-com approval.
C2	There are several meetings done by AHC and nomination forms and criteria is re-evaluated and evaluation started after circulation on 1st June. All the marking procedure has been approved by all members of AHC. All the evaluation has completed by 3rd October.
C3	AHC evaluated 6 awards in total: Lifetime Achievement Award 2023 Parameswaran Memorial AFOMP Best PhD Award PN Krishnamoorthy Memorial AFOMP Young Achiever Award Dr. Udipi Madhvanath Memorial AFOMP Best Ph.D. award in Radiobiology Professor Sung Sil Chu AFOMP Best Student's Publication Award Golam Abu Zakaria AFOMP Best Young Leadership Award

Report prepared by: Hasin Anupama Azhari

Date: 03/12/2023

Annexure X: Photos



